

OBJECTION TO TRANSFER OF CLAIM

- STEP 1** Choose **Bankruptcy** from main menu
- STEP 2** Choose **Claim Actions** category
- STEP 3** Enter case number; click [NEXT]
- STEP 4** Select **Objection to Transfer of Claim**; click [NEXT]
- STEP 5** If filing this document with joint counsel place a check in the box next to “Joint Filing with Other Attorney(s)” and click [NEXT]. If not filing with joint counsel click [NEXT] to skip this screen
- STEP 6** Select party or click [ADD/CREATE PARTY]; click [NEXT]
- ☛ *TIP - If the attorney and party have not previously been associated in this case, you will be prompted to do so by clicking the box on the next screen; click [NEXT] to move to the next screen.*
- STEP 7** Upload PDF document and any attachments, click [NEXT]
- ☛ *TIP - Supporting documents such as Certificates of Service are added to the event as ATTACHMENTS to the Objection.*
- STEP 8** Check the box next to the appropriate Transfer of Claim; click [NEXT]
- ☛ *Tip - You may check off more than one transfer at a time.*
- STEP 9** Docket text appears. Complete docket text variable boxes according to example below; click [NEXT]

SAMPLE DOCKET TEXT (added text is underlined)

**Objection To Transfer of Claim (related Document: [5] Transfer of Claim)
To Max Recovery, Inc. in the amount of \$ 1,200.00. Filed by Sears. (Hughes,
John)**

STEP 10 Final docket text appears; click [NEXT] to submit

☛ *TIP - This is the last opportunity to change information or abort transaction.*

STEP 11 **Notice of Electronic Filing** displays