

**MOTION FOR EXPEDITED CONSIDERATION OF FIRST DAY MATTERS**

This event is programmed in CM/ECF to automatically transmit statistical information to the Administrative Office of the U.S. Courts pursuant to statutory mandates of BAPCPA. Please be sure this is the most appropriate event for the pleading you are e:fileing.

Forms are available on our website. See *Forms → Miscellaneous Forms → (1) [Application for Expedited Consideration of First Day Matters](#); (2) [Order Regarding Expedited Consideration of First Day Matters](#).*

File all underlying matters first, then file this application and link to all underlying matters. DO NOT set any hearings. Skip the Hearing Information screens. After completing all e:filings, notify the judge via phone or e:mail that the application is pending

[Click here](#) for more information on the court's Chapter 11 Initiative

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- STEP 1** Click on **Bankruptcy**
- STEP 2** Click on **Motions/Applications**
- STEP 3** Enter case number; click [NEXT]
- STEP 4** Select *Expedited Consideration of First Day Matters* from drop down list; click [NEXT]
- STEP 5** If this is a joint filing, place a check in the box and click [NEXT]. If this is not a joint filing, click [NEXT] to skip this screen.
- STEP 6** **Select the Party** or click **Add/Create New Party**
- ☛ *TIP - If you selected Add/Create New Party, a Search screen and a Party Information screen will follow. You MUST select a Role Type from the drop down menu on the Party Information screen.*

- ☛ *TIP - If this is the first time you are appearing on behalf of this party, you will be asked to place a check in the box to create an association. Failure to place a check in the box results in the e:filer NOT receiving Notices of Electronic Filing in this case.*

**STEP 7** Upload the .pdf; click [NEXT]

- ☛ *TIP - Supporting documents such as a Certificate of Service or a Proposed Order should be uploaded as an attachment to the main pleading*

**STEP 8** Link this application to the underlying document(s); click [NEXT]

**STEP 9** Confirm case information; click [NEXT]

**STEP 10** Docket text displays. Review for accuracy. If modification is necessary, abort the transaction and begin again. Modifications cannot be made on this screen.

SAMPLE DOCKET TEXT

*Application for Expedited Consideration of First Day Matters (related document # and title). Filed by Test Attorney on behalf of Test Client.*

**STEP 11** *Notice of Electronic Filing* displays.