

CHAPTER 13 PLAN & MOTIONS

This event is programmed in CM/ECF to automatically transmit statistical information to the Administrative Office of the U.S. Courts pursuant to statutory mandates of BAPCPA. Please be sure this is the most appropriate event for the pleading you are e:filing.

Effective April 1, 2003, revised [Local Form 8, Chapter 13 Plan and Motions](#) must be used when filing a Chapter 13 plan. Motions to Avoid Liens under 11 U.S.C. § 522 (f) and Motions to Void Liens and Reclassify Claims in whole or in part must be so noted in Article 6 of Local Form 8 and do not require separate documentation in accordance with motion practice. The court, upon receipt of Local Form 8, will serve a copy of the plan on all interested parties and will issue a Notice of Hearing on Confirmation of Plan setting forth the confirmation hearing date and the last day to file objections to same. Motions, if any, noted in Article 6 of Local Form 8, will be returnable on the date of confirmation. Pursuant to [DNJ L.B.R. 3015-1](#), “. . . the debtor must, within twenty days of the date of entry on the docket of the Notice of Hearing on Confirmation of Plan, serve each potentially affected creditor with a copy of the Plan **and** [Local Form 22 ,Chapter 13 Plan Transmittal Letter](#). The debtor shall file a Proof of Service of compliance with this section at least seven days prior to the scheduled Confirmation Hearing.”

For additional guidance, see [Notice to Bar and Public Regarding Amended Chapter 13 Plan and Motions, New Forms \(5/25/06\)](#) and [Everything You Always Wanted to Know About the NEW Chapter 13 Plan](#).

- STEP 1** Choose **Bankruptcy** from main menu
- STEP 2** Choose **Plan** category
- STEP 3** Enter case number; click [NEXT]
- STEP 4** Select **Chapter 13 Plan and Motions** from drop down menu; click [NEXT]
- STEP 5** If this is a joint filing, place a check in the box and click [NEXT]. If not filing with joint counsel, click [NEXT] to skip this screen
- STEP 6** Select party or click [ADD/CREATE PARTY]; click [NEXT]
- STEP 7** If you have not been previously associated with the party, you will be asked to create an association by placing a check in the box; click [NEXT]

STEP 8 Upload PDF file and any attachments, click [NEXT]

☛ *TIP - If motions are included in the plan, support documents such as certifications and exhibits may be uploaded as attachments to the plan.*

STEP 9 *Terminate Deadlines* screen displays. If the plan is being filed with the petition, click [NEXT] to skip this screen. If the plan is being filed on a date subsequent to the filing of the petition, place a check in the box next to the Chapter 13 Plan; click [NEXT]

STEP 10 If the plan includes motion(s), enter the type of motion and click [NEXT]. If the plan does not include motions, enter the word **NONE** and click [NEXT]

STEP 11 Confirm case information; click [NEXT]

STEP 12 Docket text appears; review for accuracy; click [NEXT]

☛ *TIP - If an error is made, abort the transaction and begin again.*

SAMPLE DOCKET TEXT

Chapter 13 Plan, Motions included: [free text] Filed by Test Attorney on behalf of Test Client.

STEP 13 *Notice of Electronic Filing* displays.