

UST STATEMENT OF DISMISSAL/CONVERSION NOT APPROPRIATE

- STEP 1** Select **Bankruptcy** from main menu
- STEP 2** Select **Trustee Events** category
- STEP 3** Enter case number; click [NEXT]
- STEP 4** Select **UST Statement of Dismissal/Conversion Not Appropriate** from drop down menu; click [NEXT]
- STEP 5** **Select the Party** or click **Add/Create New Party**; click [NEXT]
- STEP 6** Upload the PDF document and any attachments (ie: Certificate of Service, Proposed Order); click [NEXT]
- ☛ *TIP - Be sure to upload the correct .pdf. After Browsing your files, right click on your file name and select open from the pop up menu. If you upload the wrong .pdf and notice the error while you are still on this screen, highlight the file name and click REMOVE from the list.*
- STEP 7** Variable box displays, *Enter Reason Motion to Dismiss or Convert is not Appropriate*; click [NEXT]
- STEP 8** Confirm case information; click [NEXT]
- STEP 9** Docket text appears; review for accuracy. If modification is necessary, abort the transaction and begin again. Modifications cannot be made on this screen.

SAMPLE DOCKET TEXT

US Trustee Statement that a Motion to Dismiss/Convert this case based on presumption of abuse is not appropriate for the following reason: [free text]. Filed by Test Trustee.

- STEP 10** *Notice of Electronic Filing* displays