

MOTION TO DISMISS CASE

This event is programmed in CM/ECF to automatically transmit statistical information to the Administrative Office of the U.S. Courts pursuant to statutory mandates of BAPCPA. Please be sure this is the most appropriate event for the pleading you are e:filing.

See also *Forms* → *Recommended Forms and Orders* → [Order of Dismissal](#); [Order Resolving Motion to Vacate Stay and or Motion to Dismiss with Conditions](#); [Order Regarding Chapter 13 Trustees Motion to Dismiss or Certification of Default](#).

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- STEP 1** Select **Bankruptcy** from main menu
- STEP 2** Select **Motions/Applications** category
- STEP 3** Enter case number; click [NEXT]
- STEP 4** Select **Dismiss Case** from drop down menu; click [NEXT]
- STEP 5** If this is a joint filing, place a check in the box and click [NEXT]. If this is not a joint filing, click [NEXT] to skip this screen.
- STEP 6** **Select the Party** or click **Add/Create New Party**; click [NEXT]
- ☛ *TIP - If this is the first time you are appearing on behalf of this party you will be asked to place a check in the box to create an association. Failure to place a check in the box results in the e:filer NOT receiving Notices of Electronic Filing in this case.*
- STEP 7** Enter the hearing date, time and location in the appropriate fields; click [NEXT]
- STEP 8** Upload the PDF document and any attachments (ie: Certificate of Service, Proposed Order); click [NEXT]
- ☛ *TIP - Be sure to upload the correct .pdf. After Browsing your files, right click on your file name and select open from the pop up menu. If you upload the wrong .pdf and notice the error while you are still on this*

screen, highlight the file name and click REMOVE from the list.

STEP 9 *Select Type of Dismissal* displays with 6 radio button options:

To dismiss case for abuse in chapter 7

To dismiss for failure to make plan payments

To dismiss for Failure to File Documents under Section 521

To dismiss case by Trustee

To dismiss case for failure to file taxes

To dismiss case for other reasons

STEP 10 If you selected *To dismiss case for other reasons*, a variable box will display:
Reason for Dismissal.

STEP 11 Confirm case information; click [NEXT]

STEP 12 Docket text displays. The entry cannot be modified on this screen. If modification is necessary, use the [BACK] button on your browser.

SAMPLE DOCKET ENTRY

Motion to Dismiss Case for: [radio button option] Filed by Test Attorney on behalf of Test Client. Hearing scheduled for 4/13/06 at 9:00 am in Courtroom Z.

STEP 13 *Notice of Electronic Filing* displays.