



United States Bankruptcy Court District of New Jersey

Honorable Kathryn C. Ferguson, Chief Judge
James J. Waldron, Clerk

The purpose of this notice is to advise New Jersey Bankruptcy CM/ECF participants of new system and operational developments and to highlight issues that require immediate attention.

Office Locations

Newark

Martin Luther King, Jr. Federal Building
50 Walnut Street
Newark, NJ 07102
Phone (973) 645-4764

Trenton

Clarkson S. Fisher US Courthouse
402 East State Street
Trenton, NJ 08608
Phone (609) 858-9333

Camden

US Post Office and Courthouse
401 Market Street
Camden, NJ 08101
Phone (856) 361-2300

CONTENTS

- New Official and Director's Forms effective December 1, 2015
 - End of month filings and CM/ECF down time
 - Petition preparation software upgrades
- Court's implementation of the next generation of CM/ECF (NextGen)
- Scam targeting bankruptcy filers
- Docket entries are out of order
- Holiday schedule

OFFICIAL FORM REVISIONS EFFECTIVE DECEMBER 1, 2015

Most Official Bankruptcy Forms are scheduled to be replaced with substantially revised, reformatted and renumbered version effective December 1, 2015. The new forms are part of a forms modernization project that began in 2008 by the Advisory Committee on Bankruptcy Rules. Among other things, the new forms introduce different version of case opening form for individual and non-individual debtors. The new forms are easier for debtors to understand and complete, and are designed to work with scheduled enhancements to the federal court's electronic case management system (CM/ECF). Virtually all the director's forms are also scheduled to be replaced by updated, renumbered versions on December 1st. A forms conversion chart can be downloaded [here](#).

The following local forms will become national Director's Forms and can be found at the web site noted below.

- Notice of Final Cure Payment (Director's Form 4100N)
- Response to Notice of Final Cure Payment (4100R)

More information concerning the revisions, including the proposed forms is available at:

<http://www.uscourts.gov/forms/bankruptcy-forms>

WHAT DO THESE CHANGES MEAN FOR YOU?

- Attorneys are encouraged to take all necessary steps prior to December 1 to ensure that they use the correct forms for any case that will be filed on or after December 1. **IMPORTANT – Failure to file the most recent version of the form may result in dismissal of the debtor's case.**
- Efilers who use bankruptcy petition preparation software – ensure that the software is upgraded on or before December 1.
- The following forms will also be revised:
 - Discharges
 - 341 Meeting of Creditor notices
 - Proof of Claim
- CM/ECF will be shut down at 5:30 pm Monday, November 30, 2015 to allow for the forms upgrade. It will not be brought up until at least 1AM on December 1. Any document that must be filed on or before November 30, must be filed prior to 5:30 pm.

NEW OFFICAL FORMS CHART

INDIVIDUAL PETITION AND SCHEDULE FORMS	FORM NUMBER	NON-INDIVIDUAL PETITION AND SCHEDULE FORMS	FORM NUMBER
Voluntary Petition for Individuals Filing for Bankruptcy	101	Voluntary Petition For Non-Individuals Filing for Bankruptcy	201
Initial Statement About an Eviction Judgment Against You	101A		
Statement about Payment of an Eviction Judgment Against You	101B		
		Attachment to Voluntary Petition for Non-Individuals Filing for Bankruptcy Under Chapter 11 (former Exhibit A)	201A
Application and Order for Individuals to Pay the Filing Fee in Installments	103A		
Application to Have the Chapter 7 Filing Fee Waived	103B		
Statement About Your Social Security Numbers	121		
Schedule A/B – Property	106A/B	Schedule A/B – Assets – Real and Personal Property	206A/B
Schedule C – The Property You Claim as Exempt	106C		
Schedule D – Creditors Who Have Claims Secured by Property	106D	Schedule D – Creditors Who Have Claims Secured by Property	206D
Schedule E/F – Creditors Who Have Unsecured Claims	106E/F	Schedule E/F – Creditors Who Have Unsecured Claims	206E/F
Schedule G – Executory Contracts and Unexpired Leases	106G	Schedule G – Executory Contracts and Unexpired Leases	206G
Schedule H – Your Codebtors	106H	Schedule H – Codebtors	206H
Schedule I – Your Income	106I		
Schedule J – Your Expenses	106J		
Schedule J2 – Expenses for Separate Household of Debtor 2	106J-2		
A Summary of Your Assets and Liabilities and Certain Statistical Information	106-SUM	Summary of Assets and Liabilities for Non-Individuals	206SUM
Declaration About an Individual Debtor’s Schedules	106-DEC	Declaration Under Penalty of Perjury for Non-Individual Debtors	202
Statement of Financial Affairs for Individuals Filing for Bankruptcy	107	Statement of Your Financial Affairs For Non-Individuals Filing for Bankruptcy	207
Statement of Intention for Individuals Filing Under Chapter 7	108		
Chapter 7 Statement of Your Current Monthly Income	122A-1		

NEW OFFICAL FORMS CHART (continued)

INDIVIDUAL PETITION AND SCHEDULE FORMS	FORM NUMBER	NON-INDIVIDUAL PETITION AND SCHEDULE FORMS	FORM NUMBER
Statement of Exemption from Presumption of Abuse Under § 707(b)(2)	122A-1SUPP		
Chapter 7 Means Test Calculation	122A-2		
Chapter 11 Statement of Your Current Monthly Income	122B		
Chapter 13 Statement of Your Current Monthly Income and Calculation of Commitment Period	122C-1		
Chapter 13 Calculation of Your Disposable Income	122C-2		
For Individual Chapter 11 Cases: List of Creditors Who Have the 20 Largest Unsecured Claims Against You Who Are Not Insiders	104	Chapter 11 or Chapter 9 Cases: List of Creditors Who Have the 20 Largest Unsecured Claims and Are Not Insiders	204
Involuntary Petition Against an Individual	105	Involuntary Petition Against a Non-Individual	205

NEXT GENERATION OF CM/ECF (NextGen)

The U.S. Bankruptcy Court for the District of New Jersey would like to thank you for your assistance in the Court's transition to NextGen. Your preparation and timely upgrade helped to make the process a success. We encourage all efilers to reach out the NextGen Help Desk (973-645-3930) if you need further assistance.

Efilers who have not acquired an upgraded Pacer account or linked their upgraded Pacer account to their CM/ECF account **will not be able to efile in our court**. Please see the detailed instructions and links on the necessary steps to upgrade and link accounts on the court's web site at:

<http://www.njb.uscourts.gov/nextgen/>

DOCKET ENTRIES ARE OUT OF ORDER

The clerk's office has received questions recently about docket entries being out of order as shown in the screen shot below. This occurs when the clerk's office docket something with a different filed date than the day it is being docketed. Sorting the Docket Report by Document Number Ascending will place the documents in numerical order, regardless of their filed date.

11/02/2015	 3
11/02/2015	 5
11/03/2015	
11/03/2015	 4
11/04/2015	 6

SCAM TARGETS BANKRUPTCY FILERS

Phone scammers are targeting bankruptcy filers in several states, using personal information from filings and posing as attorneys to get intended victims to immediately wire money to satisfy a debt. The National Association of Consumer Bankruptcy Attorneys issued a warning that "Under no circumstances would a bankruptcy attorney or staff member telephone a client and ask for a wire transfer immediately to satisfy a debt. Nor would the bankruptcy attorney and staff ever threaten arrest if a debt isn't paid." Practitioners are encouraged to inform their clients of this scam.

COURT HOLIDAY SCHEDULE And INCLEMENT WEATHER REMINDER

The court will be closed on the following days:

Thursday, November 26, 2015

Friday, January 1, 2016

Friday, November 27, 2015

Monday, January 18, 2015

Thursday, December 24, 2015

Friday, December 25, 2015

Thursday, December 31, 2015

INCLEMENT WEATHER REMINDER: As we approach the winter months, please be reminded that weather related court closings and calendar changes will be posted to the court's web site, njb.uscourts.gov.

HELP DESK INFORMATION

CM/ECF Helpdesk:

NextGen Helpdesk:

By telephone:

973-645-3930

Camden: 856-361-2301

Newark: 973-645-3366

Trenton: 609-858-9401

By email:

cmecf_help_desk@njb.uscourts.gov