

**UNITED STATES BANKRUPTCY COURT
District of New Jersey**

**CM/ECF PARTICIPANT
NOTICE OF
CHANGE OF LAW FIRM**

Instructions to the Bar: This form is to be utilized in order to ensure accurate noticing by the Office of the Clerk with respect to CM/ECF email accounts when an attorney/participant changes law firms. Please also note that with respect to cases which *remain at the Participant's former law firm*, as listed below, this form must also be signed by a member of the former firm who can provide a new participant email address for noticing purposes. This form exists strictly for purposes of ensuring accurate CM/ECF noticing. Nothing herein shall be construed to alter the practice regarding the filing of a Notice of Substitution of Attorney in individual cases. **Please email this completed form to cmecf_help_desk@njb.uscourts.gov.**

Please also note that if your credit card information will change as a result of the above, you must complete a new **Credit Card Authorization** form, available on our internet site, and email it to lisadash@njb.uscourts.gov.

Please be advised that effective _____, I _____, an attorney at law licensed to practice in the State of New Jersey, and a certified CM/ECF Participant will no longer be associated with the _____ law firm.

I will begin a new association with the following firm on _____, and ask that the court update its records accordingly.

New Law Firm: _____

Address: _____

Email address: _____

I will continue to be the attorney of record in the following cases (attach a separate list if necessary):

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Due to the above change, I will no longer be associated with the following cases (attach a separate list if necessary):

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The attorney/participant of record in the cases which remain at the former firm, should be changed to:

Attorney name: _____

Address: _____

Email Address: _____

Date

Attorney/Participant Signature

Date

Attorney/Participant Signature (for former firm)